IFSSH EXECUTIVE COMMITTEE

NOMINATION SUMMARY: SECRETARY-GENERAL

Nominee:

Name: _____

IFSSH Member Society: _____

Contact email address: _____   Contact phone number: _____

Submission checklist:

1. I confirm that I have read the IFSSH Executive Committee Nomination Guidelines ☐

2. I confirm that I have read the Secretary General position description and agree, if elected, to carry out all duties enumerated therein. I furthermore confirm that I will make every effort to attend all Executive Committee meetings be they in-person or virtual. ☐

3. I confirm that I have completed a full term on the IFSSH Executive Committee ☐
   - Position _____
   - Dates   _____

4. I have enclosed THREE letters of nomination, one from each of:
   a. the Executive Committee (or equivalent) of my Society ☐
   b. the Executive Committee (or equivalent) of another IFSSH Member Society ☐
   c. an IFSSH Executive Committee Member (past or present) ☐

5. I have enclosed:
   - A summary of my contributions to the IFSSH (1 page maximum) ☐
   - A summary of my contributions to my own society and administrative experience in organizations (hospitals, universities, professional societies, etc) (1 page maximum) ☐
   - A statement of how I envision contributing to the pursuit of the mission and goals of the IFSSH (1 page maximum) ☐
   - An abbreviated curriculum vitae (1 page maximum) ☐
   - A recent high resolution JPEG photograph. ☐

This coversheet and the full nomination documents listed above should be forwarded to the IFSSH Secretary-General (email: administration@ifssh.info).

The closing date for nominations is 24th December 2024.

NO NOMINATIONS WILL BE ACCEPTED AFTER THIS DATE

Nominations will be considered by the IFSSH Nominating Committee. The IFSSH will not undertake any correspondence with nominees during the submission or assessment period.

The IFSSH Delegates' Council will be advised of the recommended nominees by 24th February 2025.

The elections will occur at the 2025 IFSSH Delegates' Council annual meeting (to be held within the IFSSH Congress, Washington, D.C. - 24th-28th March 2025).